



AGRICULTURAL AND COMMERCIAL
COOPERATIVE SOCIETY
OF ZAMBIA LIMITED

General Show Information

Adapting to Climate Change



GENERAL SHOW INFORMATION

1. **About the Show:** It gives us great pleasure to invite you to participate in the 97th Agricultural and Commercial Show to be held from 30th July 2025 to 4th August 2025 under the theme **"Adapting to Climate Change"** at the Show grounds, Lusaka, Zambia. The Agricultural and Commercial Cooperative Society of Zambia Limited is home to Zambia Agricultural and Commercial Premier Show, Trade, and Exhibition which has been graced by several Heads of States in the region. The Society is a member of the Royal Agriculture Societies of the Commonwealth (RASC) and Events and Exhibition of Southern Africa (EXSA), Lusaka Chamber of Commerce and Industry (LCCI), International Association of Events and Exhibitions (IAEE). The Show Society has held several successful events and continues to provide a platform for sector industries to put on display various designs, all range of products, commodities, and innovations.

The Show provides six complete days of extreme high-profile business interaction in all sectors. Shows and its exhibitions continue to exponentially in participants and in playing the role in bolstering and growing economic sectors, and perfect occasion to network and find new opportunities. Institutions can also reach out to us and communicate tailor-made programs which they intend to provide and obtain.

The Show now stands as a Premiere Platform for bringing Business Ideas and Investments, Trade relations, Commitments and Strategic Investments. The Show gains Patronage from Government Institutions, International Ministries, and Investment Promotion Agencies, the most dominant sectors being Financial Institutions, NGOs, Civil Societies, Agriculture, Commercial, Mining, Energy, Construction, infrastructure, Technology, Manufacturing, Tourism & Hospitality, Auto Mobile & Motor Industry, Transport and Logistics, Health, Education, Cosmetic/Clothing, among others. It attracts both local and international exhibitors and projects the level of economic activities in the Country, region and internationally.

In all the sectors, several products, services, designs, and innovations will be on display during the Expo. The Show will provide exhibitors an opportunity to meet large audience and will create a market platform which allows integration.

2. **Trade and Judging Days**
Trade days: Wednesday 30th July 2025 to Friday 1st August 2025
Judging day: Wednesday 30th July 2025.

The Society hopes to have as many Exhibitors as possible that can attend their Pavilions on Trade and Judging Days. Exhibitors are encouraged to invite their business associates to their stands. Exhibitors will have to make their own arrangements for their visitors to enter the Showgrounds. If there are groups of School going children in the company of their teachers, please attend to them as they are our future leaders.

3. **APPLICATION:** Exhibitors must complete the Online or download an Exhibition Application Form and forward it to the Show Office together with the appropriate payment. Every Exhibitor shall be deemed to have read and understood these Terms and Conditions.
4. **Bonded Warehouse:** The Show grounds is deemed as a Custom Bonded Area for the duration of the Show, as such exhibitors are advised to move their goods meant for exhibition in-bond. Our recommended Custom Clearing Agent with Customs can be engaged for a removal in bond facility to help clear the goods and move them in bond through to the exhibition area. Participating companies are expected to meet their individual costs of accommodation (affordable cost with hospitality partners), travel and other expenses.

5. Entry Tickets and Badges

- a) **Exhibitors:** Exhibitors will receive an allocation of Exhibitors Badges based on how much they have paid. Should any exhibitor require Exhibitors Badges more than the allocation, these must be paid for as shown on table 1 below. Exhibitors' Badges will be perforated each day as you enter the Showgrounds. If an Exhibitor wishes to go out frequently to collect supplies.
- b) **Exhibitors Car Parks:** Exhibitors' Car Parks will be clearly sign-posted, and no Exhibitor will be allowed to park anywhere else.
- c) **Arm Bands:** The Arm Bands will be sold to individuals who want to go out frequently. The gate managers will deploy a person to dress the arm bands on those intending to come back. The arm band must always be accompanied by a badge.
- d) **International Exhibitors:** Will be provided with an appropriate Badge and may enter the Showgrounds through the **Exhibitors' Gate 6 or Gate 8** in the Sports Complex area and will be guided where to park.
- e) **VIP Badge:** Holders of this badge will be reserved seats at the VIP section for the whole Show period.
- f) **Badges:** All Badges must be worn at all times and are **not transferable**. These Badges will be perforated daily as one enters the Showgrounds. All members of the public are advised to use appropriate gates which are clearly sign posted.
- g) **Sale of Tickets:** Tickets will be on sale at the following points: -
 - i. All the entry gates at the showgrounds.
 - ii. All Shoprite outlets in Lusaka (**Pre-sale Tickets**) – Comp tickets

Table 1: Single Entry Ticket Charges

Item	Description	Amount (ZMW)
1.	Daily Ticket	50.00
2.	Adult Badge	200.00
3.	Junior Badge	90.00
4.	Exhibitor's Badge	250.00
5.	VIP Badge	700.00
6.	Corporate Membership	300.00
7.	Arm Band	20.00

Note: Children under five years of age are admitted free.

Table 2: Car Parking Fees

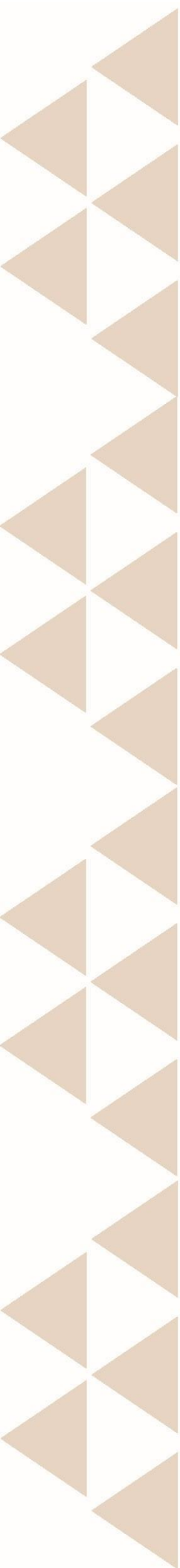
Item	Description	Amount (ZMW)
1	Car Sticker	60.00
2	Wrong Parking	150.00
3	Wrong parking + Towing fees	700.00

h) Vehicle Stickers: All vehicles entering the Showgrounds *must display only one appropriate Car Sticker and use the appropriate gate*. Vehicles displaying more than one sticker will not be allowed entry. Extra stickers other than for Official Opening, Essential Vehicles, International Exhibitor, Horse Competitor, and participating Defense Personnel will be sold as per table 2 above.

S/R	Description	Gate	Sticker	Parking Area
1	Exhibitors - International/ Foreign Exhibitors will use Exhibitors into	Gate 8	EX and I EX	Former NHA stadium and COMESA area grounds
2	Society Member-	Gate 1	M Sticker	Members Gate, Great East (road opposite Manda Hill B.P Station)
3	Show Membership	Gate 10	SM Sticker	Tiyende Pamodzi Highway, into new Polo field
4	Essential Vehicles - Banks, Security Companies, Show Operations, Police vehicles, Ambulances, Fire Engines, Vacuum Tankers, Lusaka City Council. Enter through South Gate up to 09.00 hours	Gate 11	A/AA Stickers	Tiyende Pamodzi Highway
5	Cattle and Livestock	Gate 12	C Sticker	Tiyende Pamodzi High then turn left, through 'C' gate and park trucks outside Cattle pens near Offloading Bay.
6	Horse Competitors	Gate 1	H Sticker	Members Gate then turn right to Horse Area.
7	Catering Kiosks	Gate 9 Gate 8 Gate 6	K & EX Sticker	polo B field and Exhibitor's car park

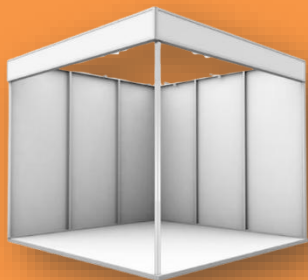
8	Police, Army, ZNS, ZAF	Gate11	P Sticker	Tiyende Pamodzi Highway, Duty personnel & arena participants only
9	Public Paid Car Parks			Polo B fields

6. **Parking of Vehicles:** Exhibitors will be allowed to bring in exhibits up to 09:00 hours on Wednesday 30th August 2025. Thereafter no vehicles will be allowed in the Showground's at any time during the Show. Any vehicle found wrongly parked in the Showground's will be clamped and the owner will be required to pay a fine for wrong parking as stated on table 2 above. This will be done at owner's risk. Furthermore, any vehicle found parking in the Showground's after 09:00 hours will be clamped and towed away at a cost stated in table 2 *without compensation*.
7. **Judging Entry Forms**
 - a) These must be received by the Show Office not later than **Friday, 18th July 2025 by 14:00 hours**. Two copies of the **Agreement** entered between the Society and Exhibitors must be signed, returned to Society office and thereafter one copy will be returned to the Exhibitor. The maximum number of categories to enter is three (3).
 - b) The first prize winners in all categories will automatically be judged for the **Best Overall Exhibit** and all entries will automatically be judged for the **Best Interpretation of the Theme**.
8. **Exhibition Build:** Exhibitions build – up Access to the exhibition Pavilions (Exhibition Hall) will be available on Monday 28th July 2025 from 08.00. All stand preparation must be completed by 16:00hrs on 29th July 2025
9. **Building Rubble:** To ensure that the Showgrounds present a neat, clean, and attractive appearance for the start of the Show, all building rubble etc. must be cleared by the Exhibitors not later than **Friday, 25th July 2025**. The showground's personnel are not responsible for clearance of Pavilion rubble. No structure changes can be made to the pavilion without the authority of the Society.
10. **Advertising in the 2025 Show Catalogue:** Those wishing to advertise in the Show catalogue should contact the Show Offices for advice as to where they should submit their adverts to.
11. **Communication:** Please advise the Show Office of the name, email address, phone number and designation of the person responsible for your Pavilion.
Email: info@acsz.co.zm, acszshow@gmail.com, ceo@acsz.co.zm TEL: +260 211 253415 +260977762076 +260957451185.
12. **SUB-LETTING OR SPLITTING STANDS:** Exhibitors are not to sub-let any portion of the space allotted to them. Any exhibitor dividing the stand will be requested to leave the Showground and will forfeit all fees paid.
13. **Allocation of exhibitor tickets:** Exhibitors will be allocated single badge for each zmw5,000 spent on Trade Space and one Car parking sticker. Secondary and Primary school will pay at half. **Under no circumstances** will refunds be made to trade exhibitors or their staff/volunteers that arrive at the entrance without exhibitor tickets and must pay to gain admission to the Show at the full rate. The Society cannot be held responsible for lost or forgotten exhibitor tickets.
14. **Mobile App:** Download the ACSZ Show App from google play store.
15. **Delivery Vehicle after 9 hours** to Trade Stands will be done from gate 6.

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16. **Site Preparation & Completion:** Outside trade stand holders may begin preparation of their site on Thursday prior to the Show. Traders taking space in any of the Showground Marquees may begin preparation of their stands on the Sunday prior to the Show. The staging of all stands must be completed by 8.00 pm on the evening before the Show. All exhibitors should bring their trade stand permits to the Show and produce them on demand by any Show Official.
 17. **Litter:** Exhibitors are required to have their Stands and the portions of the avenues immediately adjoining their stands, cleaned up each evening during the Show by 7:00 pm and the litter and refuse stacked ready for collection by the Society's contractors. Caterers and exhibitors providing meals and light refreshment must provide their own bins for waste food. Refuse sacks will collect from designated locations.
 18. **Food & Catering:** No exhibitor other than the Society's appointed caterers and stands in the Food Hall will be allowed to sell food or drinks for consumption on the Showground. Exhibitors are at liberty to make such arrangements regarding hospitality catering on their own stands as they may wish but are reminded that they must conform to Food Hygiene Regulations. Exhibitors should ensure that they purchase enough tickets to cover catering staff, as these will not be provided by the Society.
 19. **Alcoholic Drinks:** Exhibitors are responsible to ensure that no alcoholic liquor is obtained from their stand by children or young persons. Exhibitors selling alcohol must obtain their own licences and must be able to produce them on request.
 20. **Livestock on Stands:** The Society must be notified in writing of any livestock brought into the Showground for exhibition on a stand. All livestock subject to movement control or disease-free certification must be accompanied by appropriate documentation from the relevant authorities and it is the responsibility of the Exhibitor to obtain such documentation. The same guidelines, regulations and health schemes apply to animals housed on trade stands as to all other livestock at the Show. Where livestock are exhibited, stand holders will be responsible for providing hand washing facilities.
 21. **Machinery in Motion:** Regulations applicable to machinery in motion, engines etc. a) only smokeless fuel will be permitted. All exhibits containing moving parts must be fitted with guards to comply with Standard Safety Regulations governing the exhibit. All shafting belts, gearing or anything which might be dangerous to the public must be fitted with adequate guards. All tractors or power units fitted with implements or attachments, if working, must be effectively protected. While the Society reserves to itself the right of excluding any petroleum or spirit it may deem unsafe it in no way relieves the Exhibitor from responsibility in the event of an accident or fire. Exhibitors must conform to the Regulations relating to the transport of petroleum and the precautions to be taken against fire. Exhibitors of chainsaws may only give working demonstrations if special permission in writing is given. Such demonstrations must have adequate barriers to keep the public at a safe distance (at least 2 meters). Tracked Vehicles: Vehicles on tracks or spud wheels will not be allowed to move about the Showground but must be brought in on trailers or other pneumatic- tired vehicles and unloaded directly on to the Exhibitors Stands.
 22. **Fire Safety:** All exhibition Hall have fire extinguishers; fire assembly points are labelled. All exhibitors who own trade stands are required to supply a suitable fire extinguisher/s in the interests of fire precautions.
 23. The Society Reserves the right to stop and search all vehicles entering or leaving the Showground.
 24. **Postponement or Abandonment:** Exhibitors shall not have any claim against the Society or any member of the Society in respect of any loss or damage whatsoever consequent upon the Show or any part of it failing (for whatever reason) to be held or having to be abandoned.
 25. **Compliance.** All Trade Stand exhibitors must be compliant with all current legislation and regulation relating to their business and the exhibiting of their business.

Pricing for exhibition space

INDOOR EXHIBITION



Jubilee Hall:
zmw3,500 per square meter

Cosmas Michelo Hall:
Zmw3,000 per square meter

Duncan Mfula Hall:
zmw3,000 per square meter

ACSZ shall provide Carpet, Table, Chair,
Power Access Point and one Exhibitor
Badge for every K5,000

OUTDOOR EXHIBITION



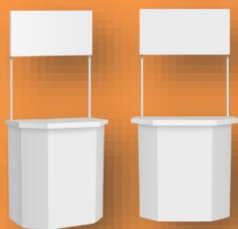
Jubilee Hall:
Zmw2,000 per square meter

Cosmas Michelo Hall:
Zmw2,000 per square meter

Duncan Mfula Hall:
Zmw2,000 per square meter

ACSZ shall provide power access point
and three exhibitor badges

INDIVIDUAL PAVILION



Size specific:

ACSZ shall provide power access point
and three exhibitor badges

BADGES AND TICKETS



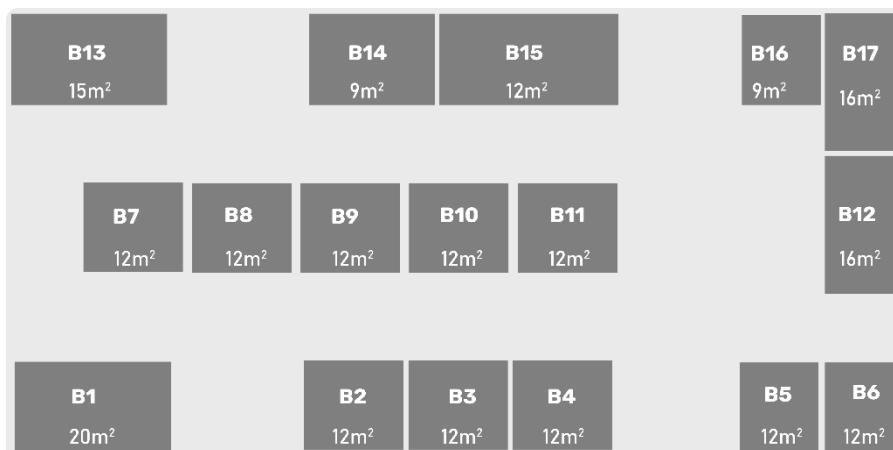
Adult badge	zmw200
Vip badge	zmw700
Exhibitor badge	zmw250
Junior badge	zmw90
Daily tickets	zmw50

Exhibition Floor Plans for Halls

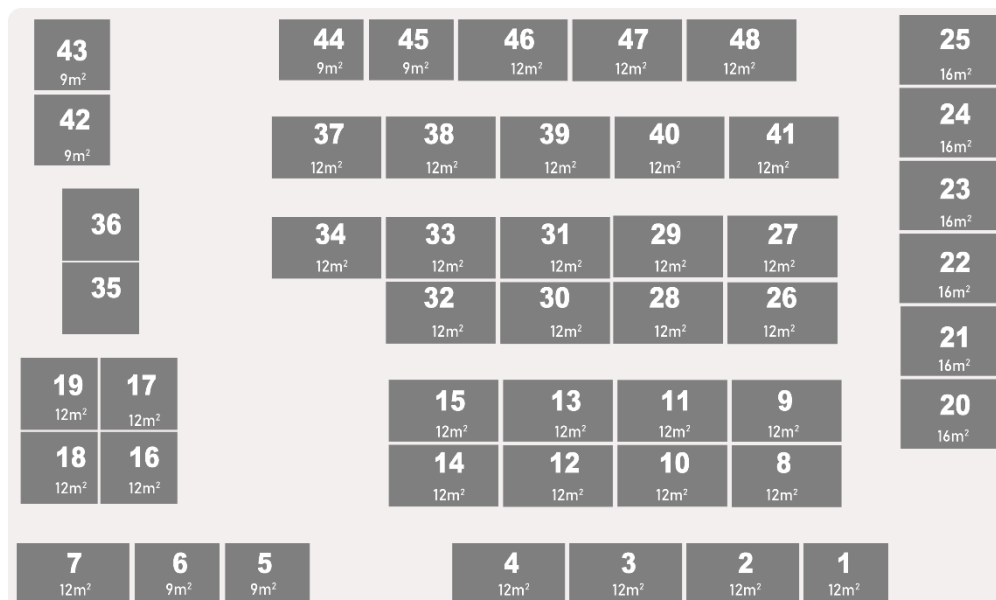
Cosmas Michelo Hall



Duncan Mfula Hall



Jubilee Hall





Contact: Chief Executive Officer,
Agricultural and Commercial Cooperative Society
of Zambia Limited Plot 2374, Great East Road Showgrounds,
P. O. Box 30333, LUSAKA, ZAMBIA
Tel: +260 211 253 426/253415

E-mail: info@acsz.co.zm or acszshow@gmail.com / Website: <https://www.acsz.co.zm>